

THE COLLEGE OF NEW JERSEY

REQUIREMENTS for the STUDENT ASSISTANCE COORDINATOR PROGRAM

PROGRAM COORDINATOR/ADVISOR: Dr. Stuart Roe

Eligibility for graduation requires:

- 1) Satisfactory completion of courses printed below;
- 2) A minimum total of 21 graduate semester hours
- 3) A minimum of 15 graduate semester hours earned at The College of New Jersey. Only two (2) courses may be transferred from another institution into this program pending Program Coordinator/Department Chairperson approval.
- 4) A cumulative Grade Point Average of 3.0
- 5) A grade of "B" or better in COUN 690 or 698
- 6) Completion of all departmental requirements/prerequisites
- 7) Students who receive a grade of "B-" or lower in these courses or their prerequisites will be permitted to retake the course(s) in question only once to improve their grade and remain in the program. Failure to obtain a "B" or better in the second attempt will result in automatic termination. No student who has received a grade of "B-" or lower in a prerequisite course(s) will be permitted to enroll in COUN 690 or 698.
- 8) A student receiving an "F" grade in any course will automatically be denied continuance in the Department of Counselor Education program.

SPECIALIZATION	21 S.H.	S.H. Credit
COUN 551 Substance Abuse and Addiction: Individual, Family & Society		<u>3</u>
COUN 552 Prevention Strategies for Schools & Communities		<u>3</u>
COUN 553 Treating Substance Abuse and Co-Occurring Disorders		<u>3</u>
COUN 554 Student Assistance Coordination in the Schools		<u>3</u>
EPSY 661 Counseling Children and Adolescents		<u>3</u>
EPSY 520 Fundamentals of Human Growth & Development Or		<u>3</u>
COUN 600 Introduction to Marriage, Couples and Family Counseling and Therapy		
^COUN 690 Practicum Seminar (Completed at a SAC site) Or		<u>3</u>
^COUN 698 Department Project: Substance Awareness Coordinator Practicum		

Notes: ^ Students must complete at least 15 credit hours in the program (not including COUN 501, COUN 670 or COUN 675) before enrolling in the practicum and the practicum must be completed during the last semester of studies.

GENERAL PRE-REQUISITES:

CERTIFICATION OR LICENSURE as one of the following: School Psychologists, School Social Worker, School Counselor, Director of School Counseling Services, School Nurse, Alcohol and Drug Counselor (CADC or LCADC), and Prevention Specialist CPS); *or*

STANDARD INSTRUCTIONAL CERTIFICATE *or*

MASTER'S OR HIGHER DEGREE from a regionally accredited college or university

and

PREREQUISITE COURSEWORK:

	S.H. Credit
COUN 501 Introduction to Counseling (or its equivalent)	<u>3</u>
COUN 670 Counseling Theory and Techniques (or its equivalent)	<u>3</u>
COUN 675 Group Counseling (or its equivalent)	<u>3</u>

NOTE TO STUDENT: When you completed this coursework, the State of New Jersey will be notified of your completion of these academic requirements.

Additional Requirements for SAC Certification (pursuant to N.J.A.C. 6A:9-13.2):

In their final semester, students must notify the secretary of the Department of Counselor Education that they are about to complete the required coursework for the SAC CEAS. Upon completion of the final SAC coursework, TCNJ will then notify the New Jersey Department of Education that the student has met the academic requirements for the SAC CEAS. The SAC CEAS will then be issued through the New Jersey Department of Education, *not* The College of New Jersey.

With the SAC CEAS, *and an offer of employment in a position that requires the SAC certificate*, individuals are eligible for a **provisional** educational services certificate with a SAC endorsement.

Upon obtaining a position as a SAC, the individual's school district must call (609) 292-6378 to register the individual as a candidate in the SAC Residency Program. A registration packet will be forwarded to the district.

The school district must complete the following documents and submit them to the New Jersey Department of Education, Office of Licensure and Credentials, Box 500, Trenton, New Jersey, 08625:

- Statement of Assurance of SAC Position
- Substance Awareness Coordinator Residency Agreement
- Employment contract specifying candidate's position as a SAC
- \$50 money order from candidate for the provisional certificate (expires after two years)
- Resume of residency supervisor

At the end of the 6 month residency (full-time SAC) or 12 month residency (part-time SAC) the residency supervisor submits the three page evaluation recommending SAC certification. The State Board of Examiners may then issue the standard SAC certificate.

Further information about the SAC certification supervision and residency requirements, or additional clarification about these requirements may be obtained by calling the New Jersey Department of Education, Office of Teacher Preparation and Certification at (609) 292-1083.