

APPENDIX J-2

THE COLLEGE OF NEW JERSEY
DEPARTMENT OF COUNSELOR EDUCATION
SCHOOL COUNSELING PROGRAM

SUPERVISOR'S EVALUATION OF COUNSELOR

Directions: This evaluation form is to be completed by the Site Supervisor of the Counselor. In your evaluation, assess the student's performance relative to a Masters level student counselor. When the evaluation form has been completed, please forward to the student's group supervisor at the following address:

The College of New Jersey
Department of Counselor Education
PO Box 7718
Ewing, NJ 08628-0718

Name of student counselor _____

School grade levels or kinds of clients with whom counselor worked _____

Name of Individual Supervisor _____

Period covered by this evaluation _____

Directions: Circle the number which best describes the level of performance of your student counselor in the following areas:

1 = unsatisfactory, 2 = adequate, 3 = does well, 4 = outstanding, NA = not applicable
Please comment regarding the appropriateness of the clinical setting for meeting course objective.

A. The Counselor's Personal Characteristics

- | | | | | | |
|--|---|---|---|---|----|
| 1. A perceptive person | 1 | 2 | 3 | 4 | NA |
| 2. Degree of acceptance of other's values | 1 | 2 | 3 | 4 | NA |
| 3. Awareness of own strengths and weaknesses | 1 | 2 | 3 | 4 | NA |
| 4. Openness to growth and learning | 1 | 2 | 3 | 4 | NA |
| 5. Conducts self in a professional manner (B1) | 1 | 2 | 3 | 4 | NA |

B. The Counselor's Skills in Counseling

- | | | | | | |
|--|---|---|---|---|----|
| 1. Acceptance of the student | 1 | 2 | 3 | 4 | NA |
| 2. Gains the confidence of the student | 1 | 2 | 3 | 4 | NA |

3. Demonstrates good listening skills	1	2	3	4	NA
4. Perceptive in handling student's cues	1	2	3	4	NA
5. Understands the situation the student is trying to present	1	2	3	4	NA
6. Assists the student in formulating concrete counseling goals	1	2	3	4	NA
7. Develops appropriate treatment/counseling plan (D3)	1	2	3	4	NA
8. Communicates empathy to the student	1	2	3	4	NA
9. Facilitates the student's resolution of concerns	1	2	3	4	NA
10. Ability to provide a theoretical rationale for use of known counseling strategies	1	2	3	4	NA
11. Adherence to ethical standards and confidentiality (B1)	1	2	3	4	NA
12. Self in relation to, and awareness of the student's culture and related counseling implications (D1)	1	2	3	4	NA
13. Selects and utilizes counseling strategies that consider culture of individuals, student groups, and/or school community (D1)	1	2	3	4	NA
14. Understands student concerns, strengths, and needs by considering individual uniqueness and backgrounds (H1)	1	2	3	4	NA
15. Promotes optimal academic, social, career, and/or personal development of students through counseling and classroom guidance (D2)	1	2	3	4	NA
16. Aware of barriers that impede student academic, career and personal/social development (H5)	1	2	3	4	NA
17. Demonstrates effective consultation skills (with teachers, mental health professionals, parents/legal guardians, etc.) that contribute to optimal student development (F4) (N3)	1	2	3	4	NA
18. Supports appropriate family members (e.g., parent/guardian) to act on behalf of their children and seek proper educational and other relevant services (N1)	1	2	3	4	NA
19. Works effectively with students in individual counseling	1	2	3	4	NA
20. Works effectively with students in groups	1	2	3	4	NA
21. Effectively terminates counseling relationship with students	1	2	3	4	NA

C. The Counselor's Skills in Educational and Career Counseling

1. Aware of career development theories	1	2	3	4	NA
2. Familiar with current tools and approaches to career exploration	1	2	3	4	NA
3. Able to use current sources of career information (L2)	1	2	3	4	NA
4. Able to help students interpret and accumulate (L2) career information	1	2	3	4	NA
5. Able to assist students with career concerns (L2)	1	2	3	4	NA
6. Able to assist students with post-secondary educational planning (L2)	1	2	3	4	NA

D. The Counselor's Referral Skills

1. Knowledgeable of available referral sources (H4)	1	2	3	4	NA
2. Able to make reasonable and effective referrals to help assist students and/or their families (H4) (N5)	1	2	3	4	NA
3. Identifies and utilizes community resources in promoting Student development (N2)	1	2	3	4	NA

E. The Counselor's Skills Associated with Working Effectively with the Organization, Administration and Culture of the School

1. Knowledgeable about the relationship between the academic mission of the school and the role of the school counselor	1	2	3	4	NA
2. Knowledgeable about the school's curriculum	1	2	3	4	NA
3. Able to use technology at the school	1	2	3	4	NA
4. Able to collaborate with other educational professionals at the school (N3)	1	2	3	4	NA
5. Able to address student advocacy issues with the school to foster student academic, career, personal/ social development (F2)	1	2	3	4	NA
6. Advocates for creating culturally responsive school climate and counseling programs (F3)	1	2	3	4	NA
7. Culturally sensitive awareness about the culturally diverse students enrolled at the school (D1)	1	2	3	4	NA
8. Awareness of services and policies pertaining to special needs students at the school (F1)	1	2	3	4	NA
9. Demonstrates competencies in promoting equity and opportunities in student development and learning (F1)	1	2	3	4	NA
10. Able to use, manage and present data related to student outcomes (J2)	1	2	3	4	NA
11. Knowledgeable about academic and activity calendars at the school	1	2	3	4	NA
12. Knowledgeable about organizational policy and procedures of the school, including pertinent ethical and legal considerations (B1)	1	2	3	4	NA
13. Knowledgeable about the school's crisis intervention policies and procedures	1	2	3	4	NA
14. Knowledgeable about the school's peer helping, tutoring and remediation programs (N4)	1	2	3	4	NA

F. The Counselor's Skills Associated with Developmental and Psychoeducational Counseling

1. Participates in the design, implementation, management,

and evaluation of a comprehensive developmental school counseling program (P1)	1	2	3	4	NA
2. Plans and presents school counseling related educational programs (handouts on college selections, materials to be used at parent-teacher conference, etc.) for use with parents and teachers (P2)	1	2	3	4	NA
3. Carefully selects and implements pedagogically sound instructional strategies to promote student achievements (L3)	1	2	3	4	NA
4. Delivers classroom guidance and/or programs designed to enhance student academic development (L1)	1	2	3	4	NA
5. Able to design, implement and evaluate preventive and developmental counseling services and programs with measurable outcomes (J2)	1	2	3	4	NA

SUMMARY NOTES:

Counselor's strong points:

Counselor's needs for improvement:

Signature of Individual Supervisor _____ Date _____

*Signature of Student _____ Date _____

*Signature indicates review of the evaluation rather than agreement with it.

Note: Specific CACREP standards are indicated in parenthesis for the accreditation assessment proposes. Revised 5/11